



To all KRS Casual Support Staff

We will be holding a Training and Development meeting to keep you up to date on news and information about KRS and to give you an opportunity to ask questions or put forward suggestions for improvements or potential changes to the way we do business.

When: Thursday 16 July 2015

From: 6.00pm to 8pm

Where: KRS meeting room

Some of the items for discussion will include:

- After Hours Call Out Procedure
- The new Phone answering process
- Advice on any changes to shifts (changed plans, illness etc)
- Work Health & Safety
- 2015/16 Training and Development Program
- Annual Performance Appraisal (August - September 2015)
- NDIS update

Please come along and join us as we plan how the future will look for KRS

Regards

Gary Phillips

Manager

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This organisation is supported by Ageing, Disability and Home Care, Family and Community Services.